



## **SUMMONS TO ATTEND COUNCIL MEETING**

**Monday 19 January 2015 at 7.00 pm**  
Conference Hall - Brent Civic Centre, Engineers Way,  
Wembley, HA9 0FJ

To the Mayor and Councillors of the London Borough of Brent and to each and every one of them.

I hereby summon you to attend the MEETING OF THE COUNCIL of this Borough.

CHRISTINE GILBERT  
Chief Executive

Dated: Friday 9 January 2015

**For further information contact:** Peter Goss, Democratic Services Manager  
020 8937 1353, [peter.goss@brent.gov.uk](mailto:peter.goss@brent.gov.uk)

For electronic copies of minutes, reports and agendas, and to be alerted when the minutes of this meeting have been published visit:  
**[democracy.brent.gov.uk](http://democracy.brent.gov.uk)**

**The press and public are welcome to attend this meeting**  
**Please note this meeting will be filmed for live broadcast on the Council's website. By entering the meeting room you will be deemed to have consented to the possibility of being filmed and to the possible use of those images and sound recordings for webcasting.**

# Agenda

Apologies for absence

Item	Page
<b>1 Minutes of the previous meeting</b>	1 - 10
<b>2 Declarations of personal and prejudicial interests</b>	
Members are invited to declare at this stage of the meeting, any relevant personal and prejudicial interests and discloseable pecuniary interest in any matter to be considered at this meeting.	
<b>3 Mayor's announcements (including any petitions received)</b>	
<b>4 Appointments to committees and outside bodies and appointment of chairs/vice chairs (if any)</b>	
<b>5 Report from the Leader or members of the Cabinet</b>	11 - 12
To receive reports from the Leader or members of the Cabinet in accordance with Standing Order 38.	
<b>6 Deputations (if any)</b>	
To hear any deputations received from members of the public in accordance with standing order 39.	
<b>7 Questions from the Opposition and other Non- Executive Members</b>	
Questions to be put to members of the Cabinet in accordance with standing order 40.	
<b>8 Report from the Chair Scrutiny Committee</b>	
There is no report from the Chair of the Scrutiny Committee to this meeting.	
<b>9 Wembley Area Action Plan</b>	13 - 22
The report explains that the Council has received an Inspector's report into the Examination of the Wembley Area Action Plan Development Plan Document and that the Inspector finds the document sound subject to recommended changes being made.	

A copy of the Plan can be found here:

[http://brent-consult.limehouse.co.uk/portal/planning/waap\\_1?pointId=2612134](http://brent-consult.limehouse.co.uk/portal/planning/waap_1?pointId=2612134)

**Ward Affected:** Wembley Central  
**Contact Officer:** Claire Jones, Principal Planner in Policy and Projects  
Tel: 020 8937 5301  
claire.jones@brent.gov.uk

**10 Sudbury Neighbourhood Plan** 23 - 32

This report provides an overview of the process which Sudbury Town Residents' Association has followed to date in producing the draft Sudbury Town Neighbourhood Plan and recommends that an independent examiner is appointed to examine the draft Plan.

Background documents can be viewed here:

<http://brent.gov.uk/stnp>.

**Ward Affected:** Sudbury  
**Contact Officer:** Claire Jones, Principal Planner in Policy and Projects  
Tel: 020 8937 5301  
claire.jones@brent.gov.uk

**11 Shared Internal Audit Services** 33 - 44

The report sets out a proposal to share internal audit services with the London Boroughs of Ealing and Hounslow.

**Ward Affected:** All Wards  
**Contact Officer:** Conrad Hall, Chief Finance Officer  
Tel: 020 8937 6528  
conrad.hall@brent.gov.uk

**12 Proposed Local Council Tax Support Scheme for 2015/16** 45 - 68

This report sets out a recommended Local Council Tax Support Scheme for 2015/16 based on the experience from the first two years of the local scheme and continuing to achieve a financially neutral position. It also proposes a fundamental review of the scheme for 2016/17.

**Ward Affected:** All Wards  
**Contact Officer:** David Oates, Customer Services and Benefits  
Tel: 020 8937 1931  
david.oates@brent.gov.uk

## 13 Updates to the Constitution

69 - 96

The Protocol for Member/Office Relations and the Local Code of Corporate Governance have been reviewed and some amendments are proposed to those documents. The report also proposes some minor amendments in relation to Contract Standing Orders concerning the procurement of Low Value Contracts.

**Ward Affected:** All Wards      **Contact Officer:** Kathy Robinson,  
Legal and Procurement  
Tel: 020 8937 1368  
kathy.robinson@brent.gov.uk

## 14 Motions

To debate the motions submitted in accordance with Standing Order 45.

## 15 Urgent business

At the discretion of the Mayor to consider any urgent business.



Please remember to switch your mobile phone to silent during the meeting.

- The meeting room is accessible by lift and seats will be provided for members of the public.